



East St Tammany
Habitat
for Humanity®

Louisiana Veterans Festival Arts and Crafts Registration Form

Thank you for your interest in serving as a vendor during the Louisiana Veterans Festival. Please review this form and submit with your deposit to secure your spot. A limited number of spots are available on a first come, first served basis.

Saturday, May 13, 2017 - Festival 11 a.m. - 9 p.m.
Arts and Craft Vendor time is 11AM TO 6PM.

Arts and Craft Booth FEES:

- Indoor Arts or Crafts Booth: 10x10 Space - **\$150**
- Indoor Arts or Crafts End Cap Booth: 10 x 10 Space - **\$175**
- Each vendor must furnish his/her own tenting/booth not to exceed 10x10 with displays.
- Electricity is an additional **\$15.00**
- Occupational License is \$10.00 per booth
- Internet maybe an additional **Fee**
- ALL vendors must remove all setups, booths, tents, etc. at the end of the LVF event on May 14.
- No equipment will be stored overnight.
- Sales tax must be **PAID to the: State 4% and Parish/City 4.75%**

Double Booth Spaces Available - Please Inquire with LVF Vendor Chair

Total Fees must be received by March 31, 2017-Non-Refundable After this Date

A \$100 deposit of rental fee must be returned with this form by March 01, 2017 to guarantee rental space. This is non-refundable after March 31, 2017.

Your fee includes two (2) admission passes per booth for workers. Additional passes are available at general admission cost. The passes provide admission into the festival but do not cover the cost of your food/drink, amusements or other costs associated with festival attendance.

Space is available on a first come-first served basis. This form must be signed and received in accordance with dates and stipulations as set forth above. All forms must be received by March 1, 2017.

Contact Name: _____

Company/Church/Organization Name: _____

Address: _____

Payment Information: Check Credit Card Card Type: MasterCard Visa Amex

Credit Card Number _____ Expiration Date: _____

3-digit CVV Number (on back of MC/V, front of AMEX) _____ Billing Address Zip

Code _____ Phone: (____) _____ Mobile: (____) _____

Email: _____

What Craft/Art item(s) will you be selling?

In order to ensure a variety of options, we will work with vendors to avoid duplication of items. Upon receipt of your application, we will advise you if a previous submission includes any of the same craft items you have proposed to offer.

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Exactly how many electrical outlets will you require and/or what is the total wattage of equipment? _____. Please note that we will provide the outlet(s), but you are responsible for providing required extension cords.

Please specify tent/booth size (not to exceed 10x10) and type of tent/booth you will use (i.e., pole or tension tent)._____

EVENT DAY PROCEDURES:

SET UP: Saturday, May 13, 2017 7AM - 10AM for all vendors

(Special Circumstances-for large booths and amusements/activities, please coordinate with Vendor Chair).

EVENT: Saturday, May 13, 2017 11AM - 9PM

Arts and Craft vendors 11AM – 6PM

It is understood that the lessee shall not remove a booth prior to closing of this lease. Non-compliance will force us to exclude the offending vendor from future events.

Vendors must maintain their spaces in a clean condition and remove all waste before leaving the Festival. Vendors may request assistance from the event Coordinator or designee to use customer receptacles at the end of the day if space permits. We ask for professionalism, courtesy, and respect, when speaking to ANY member of the Festival Committee and attending guests.

We, the lessee and its employees, hereby covenant and agree with the Louisiana Veterans Festival, its successors, and assigns, to be responsible for and to indemnify and save harmless the said Louisiana committee both as a committee and individual members, and all municipalities in which the Louisiana Veterans Festival committee exists, against any and all expenses, causes of action, and claims of any kind including all liability claims by reason of any and all accidents, injuries, damages or sickness that may occur during operation of this agreement and all fines, penalties, and loss incurred for any reason for the violation of any city, state, county or federal law, ordinance, regulation or rule. NON-COMPLIANCE WILL CAUSE THE VENDOR TO BE ASKED TO LEAVE.

By completing and submitting this form, you are agreeing to all of the above rules as a general contract.

VENDOR Signature _____ Date _____

Event Coordinator Signature _____ Date _____

Please keep a copy of this signed agreement for your records.

Please make check payable to: "Louisiana Veterans Festival," and send to Debbie Crouch, East Habitat for Humanity, 747 Old Spanish Trail, Slidell, LA 70458.

Contact the Louisiana Veterans Festival @ 985-639-0656 or lavetfest@gmail.com

Suggested Arts and Crafts to Sell at Festival:

Jewelry, Pottery, Vintage Clothing, Posters, Paintings, Artwork, Sculptures, Glass Wares, Leather, Handbags, Belts, Hats.